



# Northeastern Catholic District School Board

## ACCESS TO SCHOOL & BOARD PREMISES

Policy Number: E-1

Authority: 99-251/11-185/15-112/  
18-131/21-46

### POLICY STATEMENT

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The Northeastern Catholic District School Board (NCDSB) is committed to providing safe, accepting, and inclusive learning environments and work places consistent with Christian principles. For the protection of students, staff, visitors, and community partners, it is necessary to monitor access to the Board's premises and will respond to unauthorized persons/visitors in accordance with relevant legislation, Board policy, and related procedures.

### REFERENCES

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#### *Education Act*

Ontario Regulation 474/00 *Access to School Premises*

*Trespass to Property Act*, 1990

NCDSB Policy

C-3 Community Use of Schools

E-32 Equity and Inclusive Education

E-34 Safe Schools

NCDSB Administrative Procedure

APE001 Access to School and Board Premises

### DEFINITIONS

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#### **Authorized Visitor**

A person who is permitted on school premises including:

- a person enrolled as a pupil in the school;
- a parent or guardian of such a pupil;
- a person employed or retained by the Board;
- a person who is otherwise on the premises for a lawful purpose;
- a person who is invited to attend an event, a class or a meeting on school premises provided the person is on the premises for that purpose; and
- a person who is invited onto school premises for a particular purpose by the Principal, Vice-Principal or another person authorized by board policy provided that the person is on the premises for that purpose.

#### **School and Board Premises**

Includes, but is not limited to, a school building, a facility of the Board, and/or an alternative setting where education or an educational activity is occurring.

## **Trespasser**

A person who:

- does not have permission to be on Board/School premises and is not classified as an Authorized Visitor;
- refuses to follow the direction of the Principal or the Board's policy and procedures;
- anyone whose presence in the Principal's judgement, is detrimental to the safety or well being of a person on the premises;
- a person who fails to report presence in a specific manner.

## **POLICY REGULATIONS**

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- 1.0 School Principals, Vice-Principals, or designates will have the authority to exercise the rights of the Board as occupier with respect to an individual determined to be in non-compliance with the provision of this policy and related procedures.
- 2.0 The NCDSB shall exercise its right to prohibit access to school / board premises when the person or persons is not authorized to be there or whose presence is deemed to have a detrimental impact on the safety or well-being of a person or persons on the premises.
- 3.0 Administrative procedures will address a broad range of matters relating to Access to School/Board premises in order to build consistent practices and expectations across our Catholic school system.